



ST. MICHAEL'S CHOIR SCHOOL

66 BOND ST., TORONTO, CANADA M5B 1X2

Music Office: (416) 397.6367

Academic Office: (416) 393.5518

Employment Opportunity

DIRECTOR OF MUSIC

Choral Institute of St. Michael's Choir School

66 Bond Steet - Toronto, ON - Full time

Overview

Founded in 1937, located in downtown Toronto, **St. Michael's Choir School ("the School")** is a centre for musical and academic excellence. In partnership with the Toronto Catholic District School Board, and with a current enrollment of 250 boys, the choirs of the School tour and perform regularly, including weekly Mass duties at St. Michael's Cathedral Basilica.

The School's Mission

The formation of Catholic men through the service of sacred music and the pursuit of knowledge.

About the position

The Choral Institute of St. Michael's Choir School is seeking an experienced and dynamic **Director of Music** to design, develop and lead the music program at the School. Reporting to the Executive Director, this position will be responsible for leading a team of music professionals for the implementation of liturgical music planning, choral program strategy, music education and outreach, and community engagement and communication. The ideal candidate will possess strong musical, pedagogical, and interpersonal skills, and will have a passion for nurturing young talent within a supportive and engaging environment.

Key Responsibilities

The **Director of Music** will be responsible for upholding and advancing the School's distinguished musical tradition while fostering artistic innovation and excellence within the program. Additional key responsibilities include:

- Design, develop and implement an engaging music curriculum for choir students, focusing on sacred music, vocal technique, music theory, and instrumental study, and related performance skills, while ensuring the highest level of sacred choral music is maintained in alignment with the school's mission.
- Lead a team of music professionals to deliver a world class music program that aligns with the mission of the School.

Three symbols are one. At the centre of the Choir School's academic effort to make the universe (circle) intelligible to growing minds, is an experience of music (treble clef) for the praise of God in Jesus Christ (Chi Rho cross).

- Lead the selection process of appropriate repertoire for concerts, Masses, liturgical celebrations, and other performances that aligns with the choir's objectives and skill levels.
- Manage, organize and oversee regular rehearsals, ensuring that they are productive and enjoyable for choristers.

Conducting and Performance

- Conduct the choir(s) during rehearsals, performances, Masses/Liturgical Services and other related events, fostering a positive and disciplined environment.
- Design and develop a multi-year plan for performances, including concerts, liturgical services/Masses, and community events, ensuring high musical standards that support the School's mission.
- Lead the collaboration with other musicians and conductors for combined performances as needed.

Education and Mentorship

- Provide guidance and leadership in the design and development of music pedagogy at the School.
- Foster a culture of teamwork, respect, and cooperation among choir members and music staff.
- Offer mentorship and guidance to students interested in pursuing further musical education.

Administration and Communication

- Lead the management of choir schedules, calendars, and communication with choristers and their families.
- Provide support to the School's recruitment, fundraising and admissions processes.
- Oversee the creation of content for promotional materials for choir performances and events.
- Provide oversight and leadership for the music program's budget, including financial management for music program resourcing, repertoire purchases, curriculum advancement, concert support and other expenses.

Collaboration and Community Outreach

- Collaborate with School staff, parents, and community organizations to promote the music program.
- Design and organize outreach activities that engage the wider community and attract new students to the School.
- Develop partnerships with local musicians, composers, and arts organizations.

General Requirements

- A commitment to fostering a positive and inclusive environment for all students, clergy and staff.
- Ability to inspire and motivate students of varying skill levels.
- Excellent communication, leadership, and organizational skills.

- Knowledge of a wide variety of musical styles and an understanding of vocal pedagogy.
- Proven experience in choral conducting and music instruction, particularly with children and young adults.
- Proven experience designing, developing and leading a liturgical music program in a Catholic church and/or Cathedral setting.
- Bachelor's degree in music, music education, or a related field is required; a Master's degree or equivalent experience is preferred.
- A faith-based understanding of the Catholic Church, its tenets and culture, and respect for its leadership and music.
- Strong proficiency in piano and/or organ.
- The position will require evenings and weekends for rehearsals and performances.
- Periodic local, national and international travel will be required.
- A criminal background check will be required of the successful applicant.

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format noting position number **202501 in the subject line** to: **director@smcs.on.ca**. The start date is flexible and the position will remain open until it is filled. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Choral Institute of St. Michael's Choir School provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.